

NATALIE HRYNEVYCH

SPORTS MEDIA PROFESSIONAL

CONTACT

0448366179

nhrynevych.work@gmail.com

Woden, ACT

SKILLS

Microsoft applications

Time management

Communication skills, face to face & digitally

Money handling

Bar skills

Food handling

Multi-tasking

Adaptability

Event administration & operations

EDUCATION

Year 10 Certificate (ROSA) *Mulwaree High School*

Completed in 2017

UC Preparation Course *UC College (Uni of Canberra)*

Completed in December 2023

QUALIFICATIONS

Responsible Service of Alcohol (RSA)

2022 - 2026

Responsible Conduct of Gambling (RCG)

2022 - 2026

Working with Children Check (WWCC)

2022 - 2027

Working with Vulnerable People Check (WWVP)

2023 - 2028

White Card

Completed in 2018

First Aid & CPR

Completed in 2024

PROFILE SUMMARY

I'm a motivated, results-driven professional with a background in sports coaching, hospitality, education and events. Skilled in time management, communication, and organisation, I'm eager to expand my knowledge in the working environment. I have a strong passion for working to support the community as well as develop my own fitness and knowledge.

With this in mind, I am very keen to apply and expand my skills in a part time role while I study at the University of Canberra. My goal is to be an inspiration to others through my unwavering work ethic, commitment to structure and being one of many hands in creating a future where the next generation can thrive and feel safe.

WORK EXPERIENCE

Customer Service Officer

Goulburn Mulwaree Council

June 2024 - Current

- Maintain a high level of customer service, ensure all setups are completed in a timely manner and incorporate all operation requirements
- Ensure a friendly and cooperative relationship with all staff and members of the public, ensuring prompt, efficient service at all times
- Receive and account for all monies through the point of sale system
- Conduct risk management and hazard identification, in accordance with Council's policies and procedures before the commencement of any works

Touch Football Field Officer

NSW Touch Football

2019 - Current

- Travel to different schools on a weekly basis
- Coaching of both pre-k, primary and secondary students
- Preparation of sessions
- Adaptability towards different behaviours
- Working under strict time restrictions

Functions Assistant

Goulburn Workers Club

2022 - 2023

- Experience in bar work and food handling.
- Communication and leadership skills through meetings, running functions and event teams.
- Completion of admin work on a timely basis.
- Use of Eventpro, Tencia, IGT Systems, Microsoft Outlook, Word & Excel.

Cashier

Bunnings Warehouse

2016 - 2017

- Money handling skills
- Maintained a tidy and well organised cashier and nursery area
- Completed numerous WHS training sessions
- Involved in multiple stock takes, counting and maintaining certain amounts of stock in multiple areas
- Experience in gardening, outdoor living and community set ups
- Grew customer service skills on a rostered basis in different appointed positions (cashier, door, floor, etc)

NATALIE HRYNEVYCH

SPORTS MEDIA PROFESSIONAL

CONTACT

☎ 0448366179

✉ nhrynevych.work@gmail.com

📍 Woden, ACT

INTERESTS

Sports
Travel
Reading
Digital Design
Music and songwriting
True crime documentaries
Event planning and management
Sports performance and training

REFERENCES

Dr Jessie Wilkie

☎ 0421708074

✉ jessie.wilkie@canberra.edu.au

Nathan Kain

☎ 0456549605

✉ nrkain123@gmail.com

Sandy Mcnamara

☎ 0431305282

✉ sandylee085@gmail.com

Sammy-Jo Curtis

☎ 0426825963

✉ sj@thefitnesscollective.com

UNPAID WORKING EXPERIENCES

Referee

Touch Football 2016 - Present

- Strict understanding and knowledge of rules
- High standard execution of rules during match play
- Mentoring beginner referees, both female and male across multiple age groups
- Participation at multiple local, regional and state competitions, across both community and secondary school levels
- Development of team work and independent communication skills

Coach

Touch Football 2017 - Present

- Strict understanding and knowledge of rules
- Development of youth players across multiple age groups
- Attendance at local, regional and state competitions
- Time management and preparation skills
- Continuous personal development of communication skills whilst working with multiple behaviours

Player

Touch Football 2014 - Present

- Strict understanding and knowledge of rules
- Continued development of game knowledge across multiple competitions (NSW, ACT, QLD)
- Participation in local, regional and national competitions
- Continued development of team work and communication skills
- Positive influence on both mental and physical health
- x2 National Touch League, Tier 2 titles (2021, 2022)

Player

Netball 2014 - Present

- Continued game development across multiple competitions (NSW, ACT)
- Participation in local competitions, both locally and interstate
- Continued development of team work and communication skills
- Positive influence on both mental and physical health

Events Crew Member

Mulwaree High School 2016 - 2018

- Use of lighting and sound equipment
- Advertising through social media, posters, word of mouth
- Development of communication between teachers, crew members and community
- Development of leadership skills
- Time management skills through running of practices and annual events
- Coordinating of decorations and runsheets for multiple events